

**SPECIFIC PROCUREMENT NOTICE # 8**

**Lebanon - Ministry of Finance**  
**Fiscal Management Reform Project (FMR2) - Loan No 8300-LE**

**Consulting Services**

**Request for Expressions of Interest**

The Ministry of Finance (MOF) is implementing the Second Fiscal Management Reform project (FMR 2) funded through a loan by the International Bank for Reconstruction and Development (IBRD). MOF intends to apply part of the proceeds of the loan to payments under a contract to be signed with a Firm for the following service:

**Consultancy Support for the Establishment of Internal Audit Function in Ministry of Finance - Lebanon**

The main objective of this assignment is the initiation of Internal Audit processes within General Directorate of Finance on a pilot basis to comply with international standards. This will include complying with rules, laws and regulations, and as well avoiding overlaps between the mandates of Central Inspection, and Court of Accounts. This will be pursued through the establishment of an independent and objective internal audit and assurance function. More precisely, activities include: (i) a consolidation of existing diagnostic reviews, and assessment of the internal audit function, (ii) recommendations on legal and institutional set up of internal audit; (iii) establish an Internal Audit charter, (iv) developing audit manuals and advise on internal audit software applications, and (v) trainings on audit manuals.

Consultancy firms will be selected in accordance with the procedures set out in the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, January 2011. The selection method will be Quality and Cost Based Selection. The Firm will be contracted by MOF under the FMR2 project. Interested Firms shall express their interest in the form of a letter including the following information: (a) a brief description of the firm indicating size (No. of employees), staff (Quality of staff), services & sectors of activities; (b) a detailed list of all similar or same assignments (Preferable public sector prior experience) during the last three years. The information should clearly indicate a narrative description of the assignment, contact details of the client.

The Ministry of Finance expects to short-list, for the assignment, a maximum of six firms. Only those short-listed firms will receive the Request for Proposals (RFP) with detailed Terms of Reference and be invited to submit technical and financial proposals.

The RFP is expected to be issued June 2016. Interested eligible Consultants for the assignment may obtain further information from FMR2 at the address given below. The deadline for submission of the Expressions of Interest **is on or before April 18, 2016 @ 16:00** (Beirut Time).

Ministry of Finance

Riad el Solh – 3<sup>rd</sup> floor, Beirut, Lebanon

e-mail: saadabd@finance.gov.lb

Att.: Mr. Saad Abdallah – Procurement Officer – FMR2