

## **WORKING GROUP ON AID MANAGEMENT**

### Terms of reference

1. To follow-up on Paris III, the Minister of Finance established a Donor Coordination Unit within the Office of the Minister as the focal point of contact with donors. Among other, the Donor Coordination Unit will promote donor relations and aid mobilization, and will manage the aid information management system, presently being established.

2. The Presidency of the Council of Ministers through the Government Reform Programme Coordination Office is responsible for the planning and implementation of the reform programme. The Presidency of the Council of Ministers through the High Relief Committee and the Reconstruction Cell is also responsible for overseeing and coordinating emergency relief and humanitarian assistance. The Council for Development and Reconstruction, reporting to the Council of Ministers, is responsible for planning, coordination, funding and implementation of the public investment programme. These public entities play a prominent role in programme coordination and management and have a defined interest in aid management.

3. Successful aid coordination and management require coherence and cohesive relationships among PCM/GRPCO and Reconstruction Cell, CDR, and MOF, a clear distribution of roles and adequate institutional capacity. With a view to promoting confidence building and smooth interaction and internal coordination among the main programme management entities and MoF, a **Working Group on Aid Management** will be established at the policy level and at the senior working level.

5. **At the policy level**, the Working Group will

- Consider aid management issues and decide on them / or bring them to the attention of the Council of Ministers.
- Consider aid requirements and forecasts (financial plans) for the future year(s)
- Approve annual report on aid performance
- Prepare common positions for the Partnership Committee<sup>1</sup>

6. **At the technical level**, the Working Group will

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<sup>1</sup> The Partnership Committee is entrusted to guide and oversee the coordination of external assistance to Lebanon; it will be chaired by the Minister of Finance and consist of key national decision makers concerned with aid and main donors represented in Lebanon.

- Exchange information on aid management to ensure coherence and completeness
- Accompany the establishment and rollout of the MOF aid information management system
- Review progress on aid information management and provide solutions to issues, including and in particular data issues
- Review, discuss and recommend ways and means to strengthen the relation between aid information and aid coordination.
- Provide support to Working Group at the policy level and submit options for solutions to policy issues
- Review aid requirements and forecasts for future year(s), particularly in the context of budget process.
- Review draft annual report on aid performance

## 7. Organization

At the policy level, the Working Group will be chaired by the Minister of Finance and will consist of the President of CDR, Director of PCM GRPCO, and Secretary-General of HRC. The Director of the Donor Coordination Unit will be an ex officio member and act as Secretary of the Working Group at the policy level. In addition to ongoing informal consultations, there will be regular meetings, at least once every two months.

At the technical level, the working Group will be chaired by the Director of the DCU and will consist of representatives of PCM GRPCO, PCM/HRC Reconstruction Cell, CDR and MoF. Meetings will take place every two weeks, building on the on-going process.

The Working Group will be supported by the MoF Donor Coordination Unit.